



## **Minutes, Health and Safety Committee 2023-03-14**

Time: 13:00–15:00

Location: A1001

**Attendees:** Lena Hallemark, HR Officer  
Jessica Waleryd, Head of Student Services  
Anders Nordquist, Principal Health and Safety Representative  
Sofia Holm, Vice President, Student Welfare, Örebro Student Union  
Malin Saverman, SACO  
Paula Björkman, Head of Campus Services

**Absent:** Katarina Åkerling-Lindholm, Head of Human Resources  
Erik Nilsson, Chief Security Officer  
Elin Weiss, Controller, Equal Rights and Gender Equality  
Olga Jonsson, OFR  
Seko

### **1. Approval of minutes from last meeting**

The minutes from the last meeting was reviewed in brief. No comments were made.

### **2. Facilities**

Paula Björkman presented the plan for facilities provision 2023-2026. This included changes to the existing facilities portfolio, outcome 2022, ongoing projects, and information on prioritised projects in 2023. See attachment.

### **3. Follow up on efforts within work environment management/follow up based on the circular planning tool**

- The study environment survey will be conducted during the spring.
- A new HR strategist focusing on work environment has been hired. Andreas Kedestig will start at the end of March.
- The work environment training course is currently in progress. New course instances are scheduled in the autumn.



- Circular planning tool for work environment management – implementation underway. A simplified image has been published on Inforum, complemented by explanatory texts.
- A new process for employee performance reviews has been approved. Information and templates can be found on Inforum. An email has been sent to everyone in management positions.

#### 4. Matters/cases raised within various work environment forums

**Work environment forum with heads of school:** No specific questions or matters have been raised in the forum. Lena Hallemark reported on current issues in the work environment efforts at the schools represented in the forum.

Science and Technology – Focus on the physical work environment. Working on procedures for risk assessment and improving procedures in working with the KLARA system. Also reviewing the allocation of duties and responsibilities.

HUMES – A lot of discussion on the social work environment. There are concerns about a heavy workload among employees. Many feel that the dialogue with students have deteriorated, e.g. students have brought legal counsels to teachers to question their grading and students file complaints on ill-treatment against each other.

School of Business – Following the circular planning tool, among other things to get workplace meetings going. Will be using exercises from the organisation *Sunt Arbetsliv*. Has students where group projects are not working out. Has therefore produced material geared towards students and will hold seminars on gender-imbalanced contributions to group projects.

Hospitality, Culinary Arts and Meal Science – Work environment efforts on target. Planning a designated follow-up of the physical work environment as a result of longer-term problems with premises.

Behavioural, Social and Legal Sciences – Has had a course on crisis organisation, with the aim of offering it on an annual basis. One division is working with occupational health services, in focus groups, on the softer values in work environment, workplace culture and structure.

Health Sciences – Has had a course on crises and will also have a course with the security officers on threats and violence. Is at present experiencing problems in the social and organisational work environment as a result of many vacancies.

In the forum, a dialogue was held on the workload for managers and the introduction of divisional coordinators in some parts of the organisation. Pressures from support functions were also discussed. Many feel that a lot of responsibilities are transferred to the schools and that this has not always been checked with those concerned beforehand, nor does it bring any added value. The central timetabling function was mentioned, where many feel that it takes up a lot of working hours for those involved.

**Information from health and safety representatives:** A request was made that the checklist for work and study environment inspection rounds be reviewed and revised. Lena Hallemark agreed to set up a team for this once the new HR strategy is in place. Another request was that there should be two ways in to the work environment information on Inforum. Lena



Hallemark will bring that question for HR to look at. A study on whether electric bike batteries will be allowed inside the facilities is underway.

**Student Health Services:** The contract with Falck has been terminated as of 1 April. After that, student health services are organised through the university. The facilities where they will be housed need remodelling to accommodate good counselling space.

**Occupational Health Services:** Falck in Örebro have moved to a new location.

**Other:** The student health and safety representative brought up a matter, on which they were referred to the school in question.

#### 5. Review of sick leave

Lena Hallemark showed statistics on long-term sick leave (more than 15 days) and the causes of the sick leave – mental health issues or physical illness – and whether or not the sick leave was work related. 42 employees were on long-term sick leave to varying degrees on 24 April 2023.

Statistics from Falck Occupational Health Services on how ORU's incurred costs were distributed per service area in 2022 was also presented.

#### 6. Incidents and accidents

Since the last health and safety committee meeting, 4 occupational injuries and 4 incidents have been recorded.

#### 7. Other questions

A proposal for a planning meeting prior to every health and safety committee meeting was made by the principal health and safety representative. It was decided that HR prior to the next meeting call Elin Weiss, Anders Nordquist and Sofia Holm to a pre-meeting before the agenda for the regular meeting is sent out.

#### 8. Next meeting: Tuesday 23 May at 13–15.

Taking minutes:

Lena Hallemark

HR Officer

I certify that these minutes are a true and accurate record:

Anders Nordquist

Principal Health and Safety Representative

# Lokalförsörjning

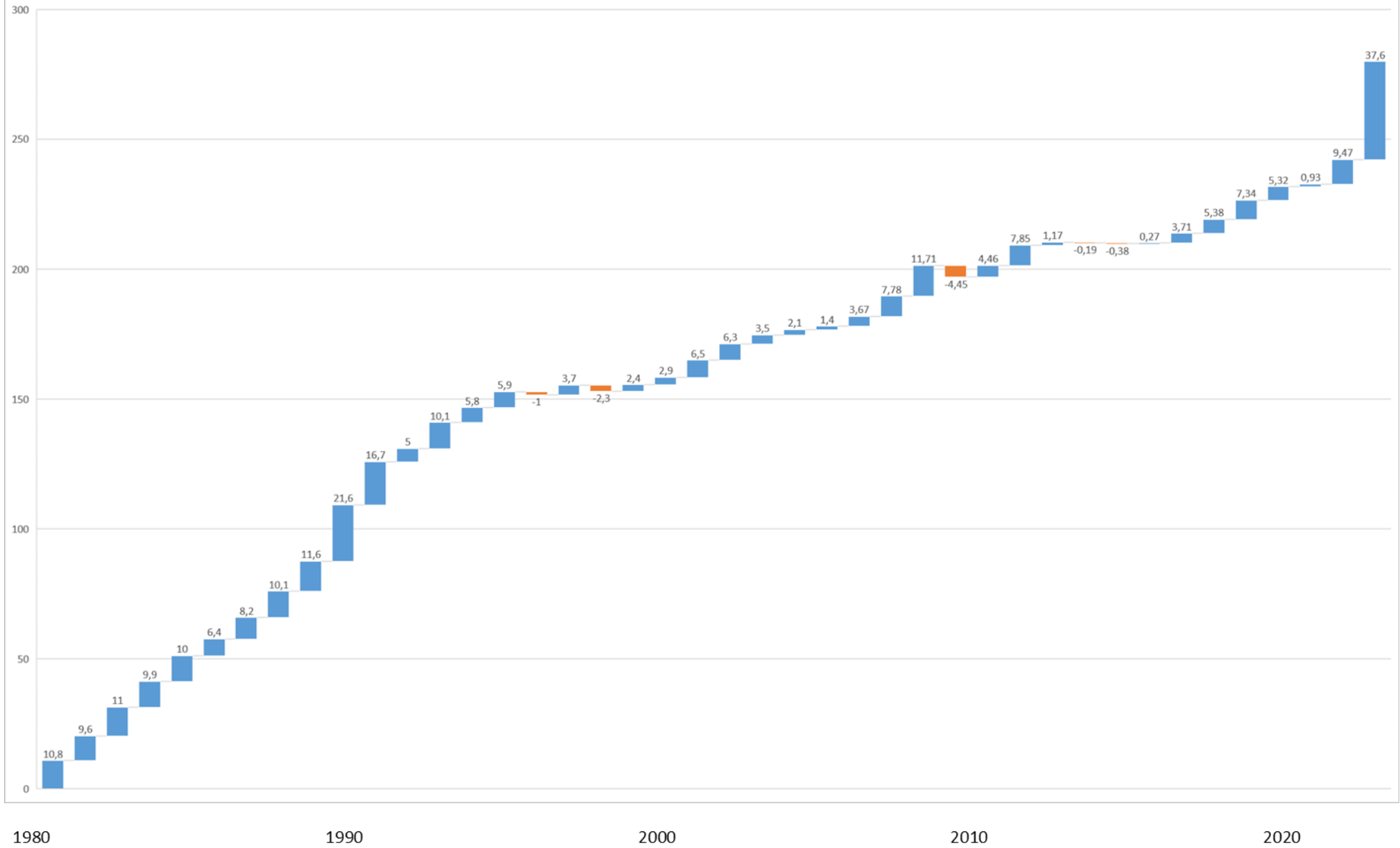
Paula Björkman, campuschef

# Lokalförsörjning 2023-2026

- Hög inflation ger högre hyror
- Elkostnaden ökar
- Viss återhämtning efter pandemin

### Oktoberindex förändring mellan åren

■ Ökning ■ Minskning ■ Summa



# Förändringar i lokalinnehavet

- Hälsans hus i Grythyttan lämnades 31 dec 2022 (- 1,2 milj kr)
- Netcity lämnas i juni 2023 (- 2 milj kr)
- Bilbergiska huset omförhandlat, nytt avtal fr 1 aug 2023 (- 9,8 milj kr)

# Utfall 2022

## Lokalkostnader enl SUHF

Budget 226,4 milj kr

Resultat 227,7 milj kr

Högre elkostnad

## Housing Office

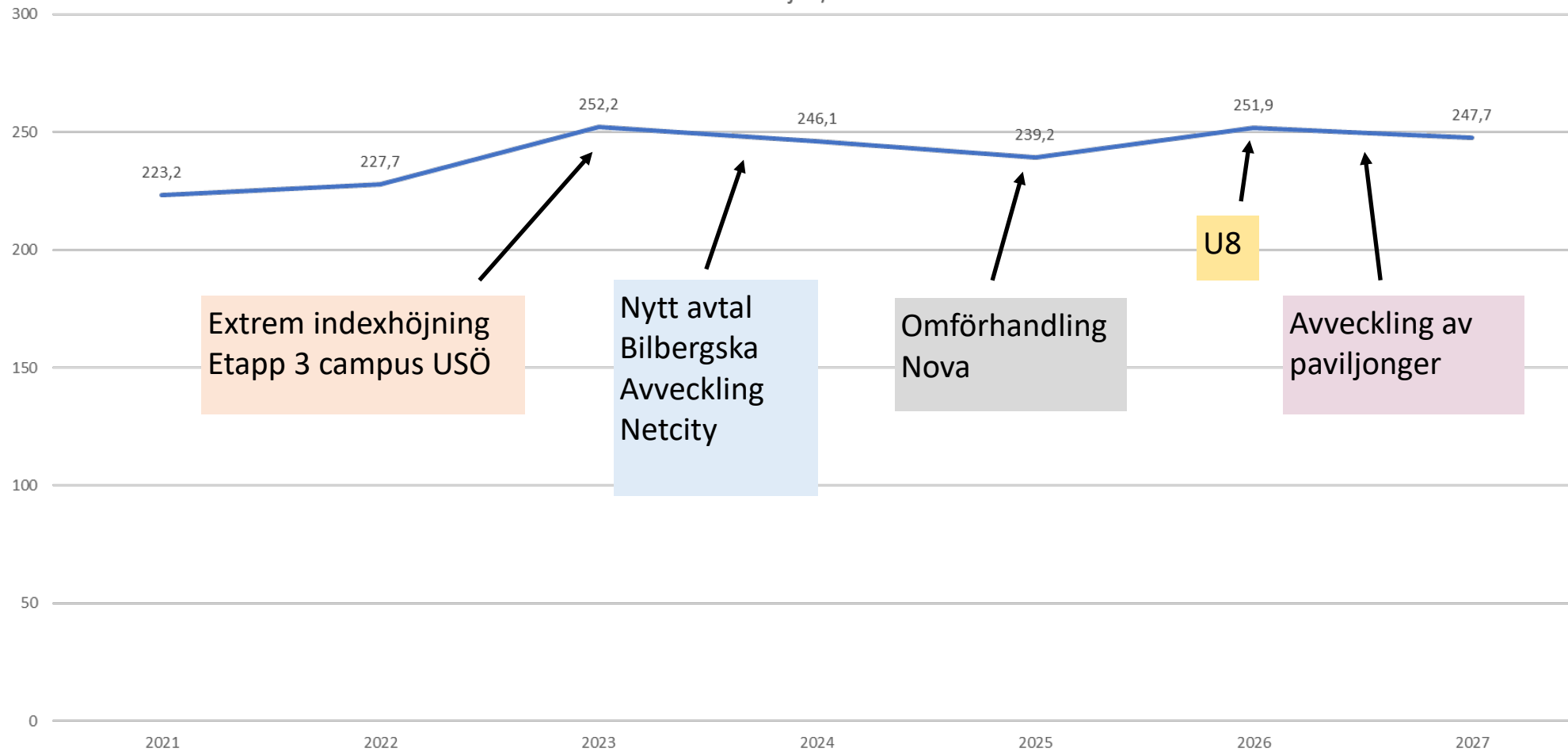
Budget - 908 000 kr

Resultat - 3 930 000kr

Förklaring; pandemi som inte ville gå över...



### Lokalkostnader milj kr/år



# Pågående

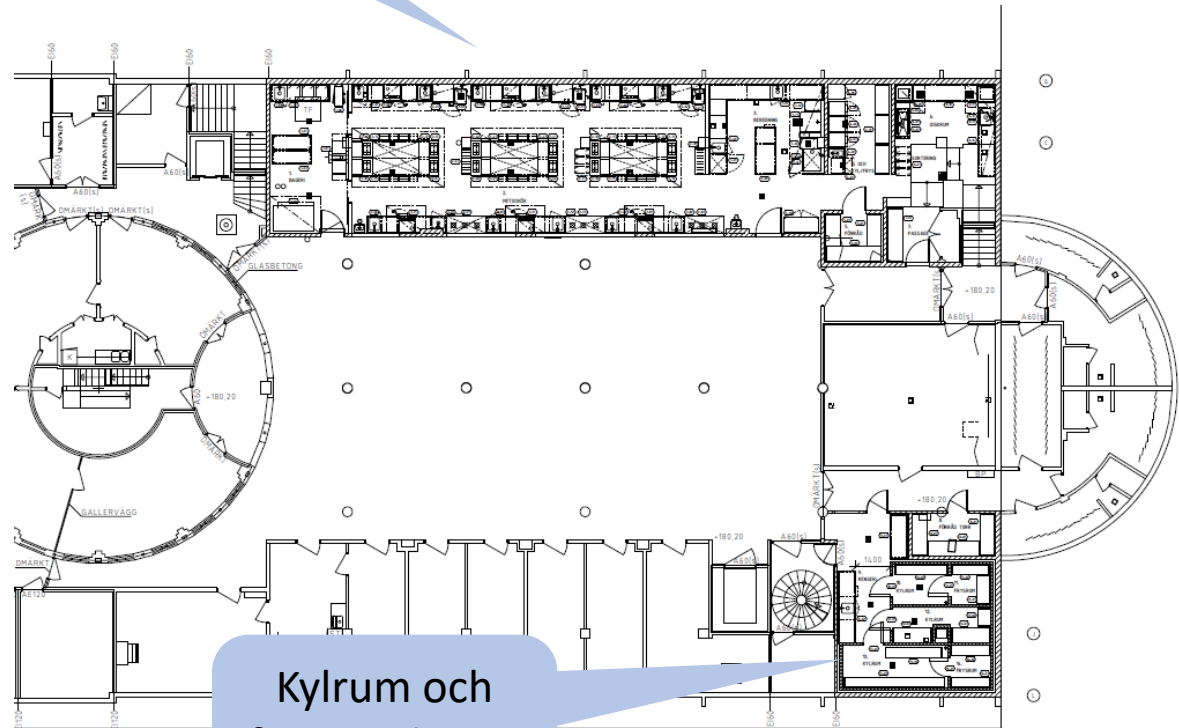
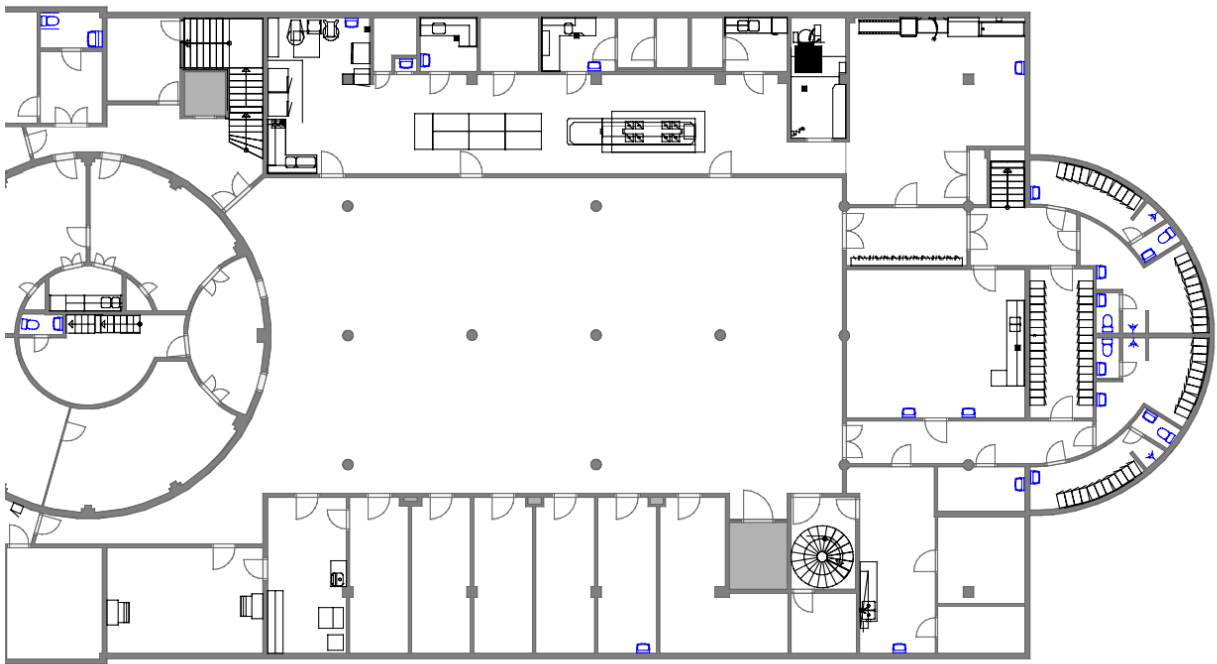
Förstudie campus Grythyttan

- Förstudie i sin slutfas
- Vattenskada kom emellan
- Nytt kök på gång

Dagens kylrum och frysrum i köket tas bort för att skapa mer yta

Fler stationer som medger större grupper

Beräknad kostnad  
Ca 14 milj kr varav  
3 milj kr är underhåll (Aka hus)  
3 milj kr är storköksutrustning (RHS)



Kylrum och frysrum byggs om

# Pågående

## Etapp 3 campus USÖ

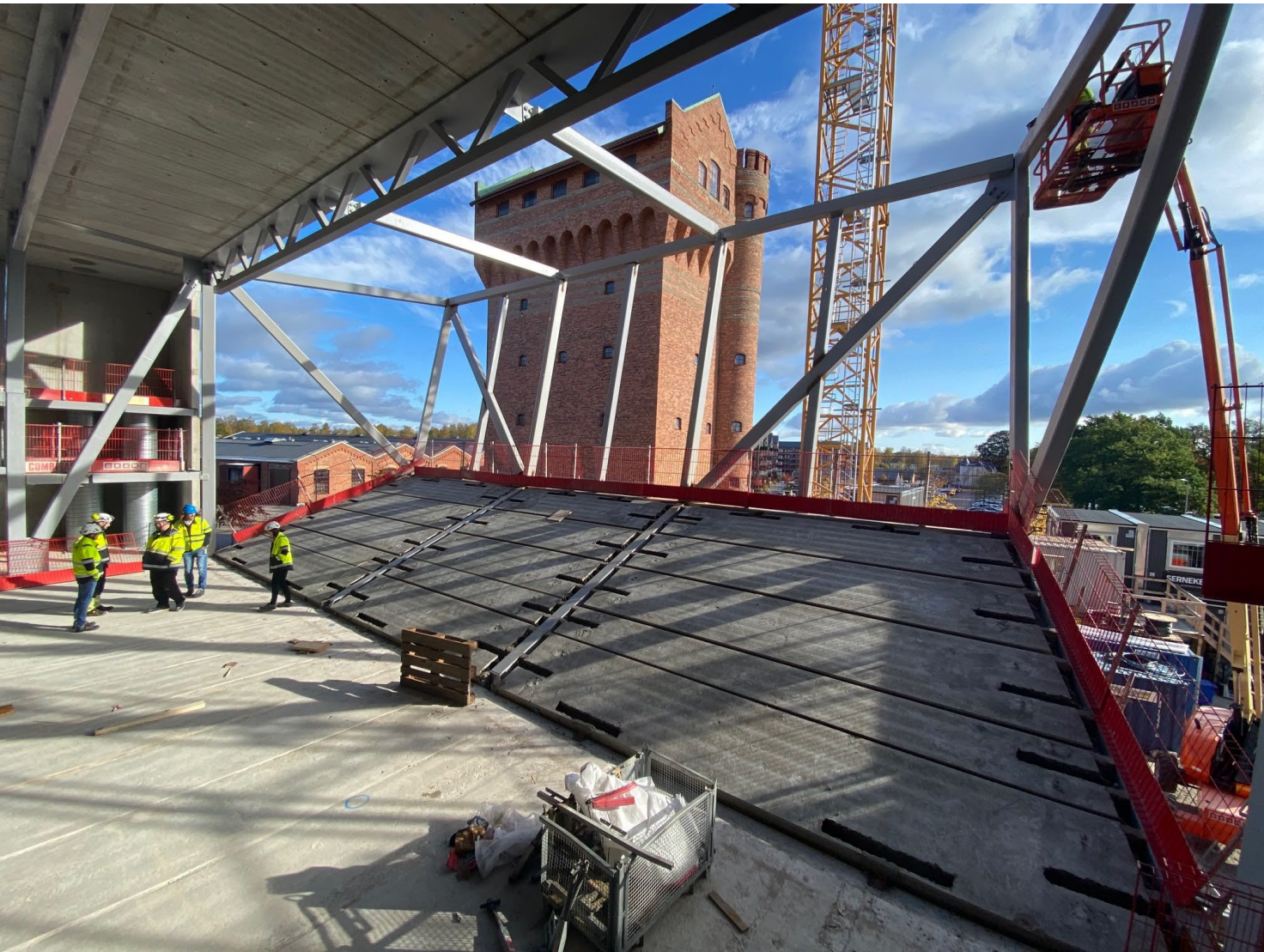
Feb 2022



Feb 2023

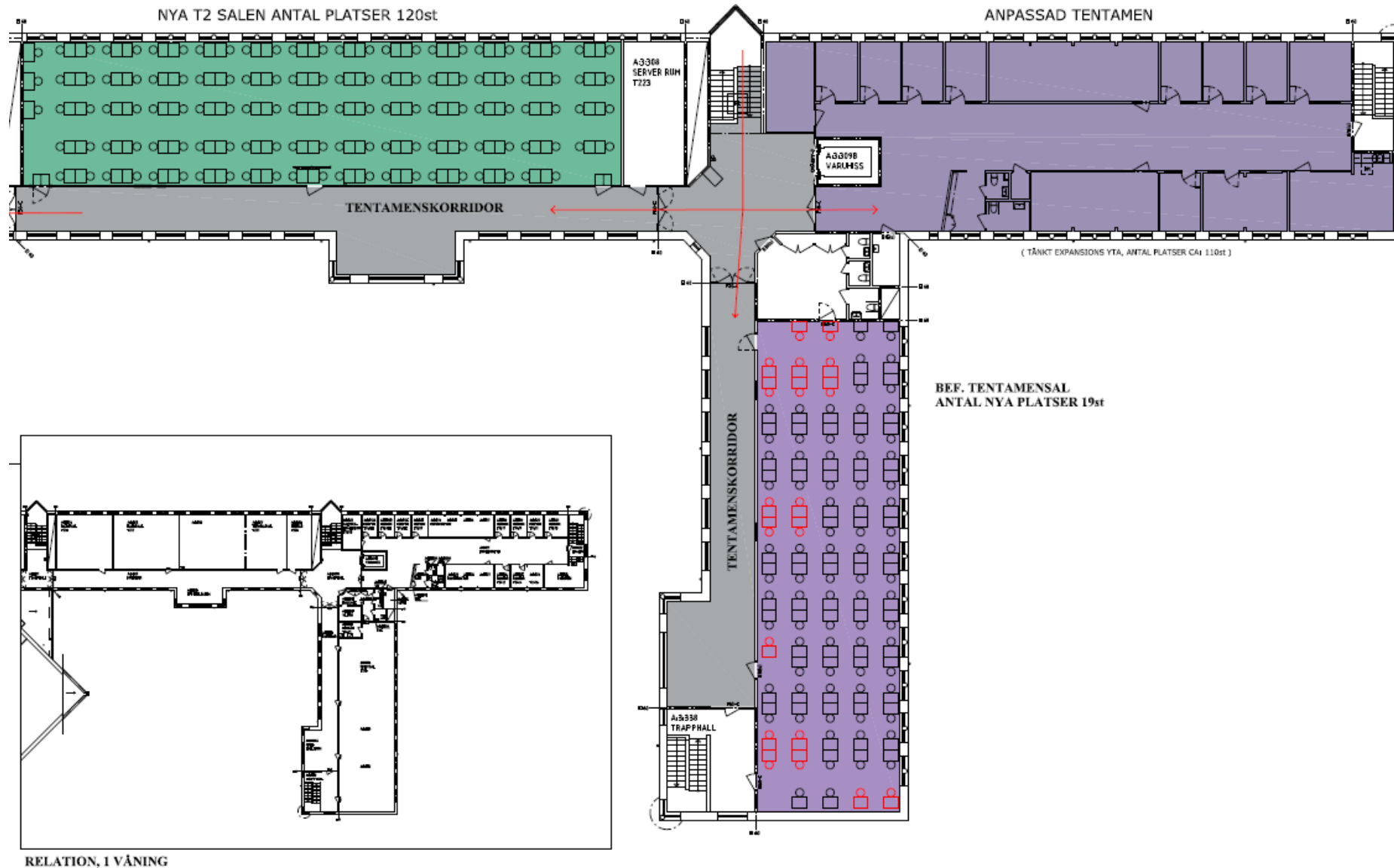


Tidefeltsalen, Campus USÖ



# Pågående

## Tentamenslokaler (Teknikhuset)



# Pågående

Förstudie  
utbyggnation av  
Bilbergiska huset







# Andra prioriterade projekt 2023

Hållbar lokalanvändning - samverkansprojekt med Akademiska hus

Förstudier / behovsdialoger

- Utökning av KTC (institutionen för Hälsovetenskaper)
- Uppgradering/renovering av Långhuset
- Biblioteksaulan
- Entréhusets foajé
- Forumrestaurangen
- Översyn av RWC