

Assignment fee

All salary payments are made via Danske Bank, which is the university's bank. In order for the payment to be processed, you must register your bank details with the bank's payroll service. If you have not previously received a payment from Örebro University, you should register as a "Ny betalningsmottagare" with Danske Bank, quoting the university's customer number 79154. [Instructions for registering account details](#)

Personal data

First name:	Last name:	Swedish personal number:
Street address:	Postcode:	City/country:
E-mail:	Contact at Örebro university:	Institution/Department:

Job description

Date from	Date to	Total amount (SEK)

- University board (3218) Other board/committee (3219) Board rep. student (3220)
 External expert (3214) External expert RM (3221) External reviewer (3217)
 Other assignment (3215), Please specify:

Specify the assignment

Accounting percentage (%)	Code project	Code category

Date	Name Head of Department

Once the contractor has completed the form, the person responsible at the institution/department sends it for digital signing to the person responsible for payments. The digital signing tool is requested from IT Support. The signed form is emailed to lonessupport@oru.se, which then processes the payment.