Guidelines for repayment of tuition fees

Decision by: Vice-Chancellor
Date: 2011-04-19
Guidelines for repayment of tuition fees

According to Regulation (SFS 2010:543) on application fees and tuition fees at Swedish universities and colleges, the following apply for repayment of tuition fees:

Section 12 If a student has paid his or her tuition fee but is no longer liable for the payment thereof in accordance with section 5, the higher education institution may pay back the part of the fee that refers to the part of the study programme that the student is no longer liable for. The higher education institution may also in other cases pay back the whole or part of the tuition fee if the student for special reasons is prevented from taking part in the study programme.

At Örebro University the following criteria for repayment shall apply:

- The status of the student has changed and he or she is no longer liable for payment of tuition fees.
- The student is prevented from participating in the study programme because he or she has not been granted residence permit or due to illness.
- The student has been offered conditional admission and can at registration not prove that the conditions have been fulfilled and is therefore prevented from registering on the study programme on the registration date in question.
- The student has before the start of the study programme, and no later than two weeks before the start of the semester, notified the university that he or she does not want his or her place on the study programme in question.
- The student quits his or her studies within a month after the start of the semester, at which 50 per cent of the tuition fee will be repaid.
- The student has special reasons that will be examined on an individual basis.
- The study programme is cancelled or is offered with considerable changes in terms of content.

The student is responsible for notifying the university when he or she is no longer liable for payment of tuition fees.

The student must request repayment himself or herself and prove the reasons referred to. Illness shall always be confirmed with a medical certificate.
Requests for repayment shall be done within one month after the reason for repayment occurred.

Repayments are not made for any part of the study programme already completed by the student.

The university shall not pay any interest upon repayment.