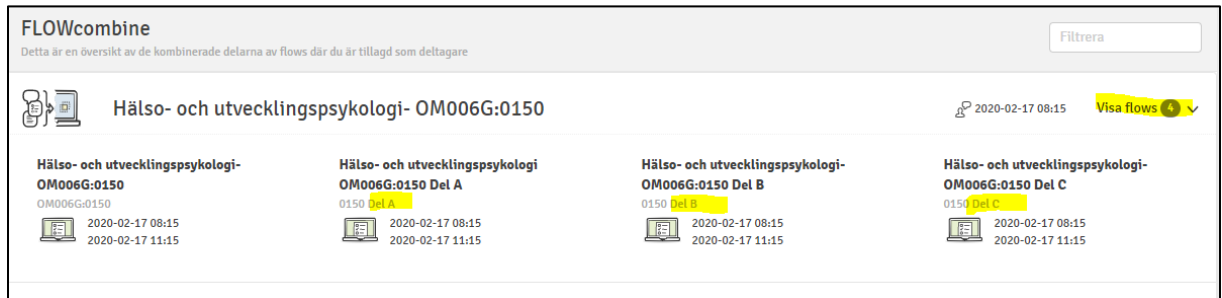




## Student instruction FLOWcombine as take home exam

### Get started

- Login to WISEflow, preferably a few minutes prior to start of exam.
- On Overview you can find your exam. Picture below is an example.



- Open your exam according to yellow mark in upper right corner.
- Do **not** open the part on the left. It is an administrative flow only to be used by teacher when grading. You will find your grade here after assessment of exam.
- Following you find two or three underflows. Attached to those you can see time frame for each part.

### Alternative 1: Underflow has separate time frame

- Open the part that you will write first.

### Hand in first part of exam

- Click on green button *Gå till inlämning (Go to hand in)*.
- Confirm your hand in.
- Choose *Gå tillbaka till WISEflow (Click here to return to page)*

### Find next part of exam

- Click on tab *Deltagare (Participant)* in upper left corner of screen to get to start page.
- Choose next underflow (part) as shown in picture above.

### Alternative 2: You have access to all underflows during exam time

**At end of exam time, all underflows except the one you are currently writing, must have been submitted.**

**We recommend that you write one part and hand it in, when you are done. Only choose Exit-option if you want to get back to that part later on during exam.**

- You can start with which underflow (part) you prefer.
- You use as long time as you wish from the total exam time on each part.

### During exam

- To alter between parts without handing in:
  - Click on red button *Exit*
  - Confirm that you want to exit without completing the test. You will **not** need permission from invigilator, despite that information text says so.
  - Choose *Click here to return to the flow page* .
  - Click on tab *Participant* in upper left corner of screen to get to start page.
  - Choose another underflow as in picture above.

### Complete exam

- To hand in:
  - All parts must be handed in separately
  - When in underflow and want to hand in, click on *Go to hand in*.
  - Confirm your hand in.
  - Choose *Click here to return to page*.
  - Choose another part and be sure to hand in all parts in time before end time of exam.